SOVEREIGN
life insurance - home loans - investments

Lost or Destroyed Policy Document/Investment Certificate

*You should fill out this form if you cannot find your Policy Document or Investment Certificate, and need a new copy. If you have any questions, please call our Helpline on **0800 500 108**, who will be happy to help. Our Helpline is open from 8.00am to 8.00pm Monday to Friday.*

Policy/plan details

Policy/plan number .....

Names of lives insured .....

.....

Policy owner(s) or member(s)

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.....

Owner details

Fill in this section to ensure that we have your most up-to-date details, and send your new document to the correct address.

Mailing address

.....

Email address .....

Daytime phone .....

Replacement details

Please Tick

☐ I/we did not receive my/our policy document/investment certificate

☐ I/we have lost our policy document/investment certificate

☐ I/we have accidentally destroyed my/our policy document/investment certificate

☐ Other (please attach an explanation to this form)

Please indicate what action you would like us to take

☐ Please issue a copy of the document.
I enclose $20 Copy Policy Document Fee with this form.

☐ Please settle my/our claim without issuing a copy of the policy document.

Your declaration and signature

- I/we declare that the policy has not been transferred to another person, and has not been deposited with any other person, bank or corporation as security.
- If I/we find my/our policy document, I/we will send it to Sovereign within 7 days.
- I/we agree to indemnify Sovereign and its successors or assigns against all claims, liability or demands which may arise in relation to my/our policy.
- I/we understand that the issue of a replacement policy document makes the original policy document null and void.
- I/we am/are not, and have never been declared bankrupt

Policy owner or member signature (all policy owners must sign) *Date*

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Returning your form

Please check that all details are correct, then return this form to **Private Bag Sovereign, Auckland Central 1001.** If you have any questions, please call our Helpline on **0800 500 108**, who will be happy to help. Our Helpline is open from 8.00 am to 8.00 pm Monday to Friday.

Checklist

When you searched for your policy document, did you consider:

- When you last had the policy document in your possession
- Whether you have assigned, mortgaged, or given the policy as security for a loan?
- Whether you have left the policy document with any bank, solicitor, or any other person for safe keeping?